

**WILLMAR PLANNING COMMISSION  
CITY OF WILLMAR,  
WEDNESDAY, MAY 19, 2021**

**MINUTES**

1. The Willmar Planning Commission met on Wednesday, May 19, 2021, at 7:01 p.m. virtually via GoToMeeting.

**\*\* Members Present:** Johnathan Marchand, Jeff Kimpling, Christina Nelson, Terry Sieck, Stephanie Carlson, and Justice Walker.

**\*\* Members Absent:** Khalif Ahmed Bashir, Cletus Frank,.

**\*\* Others Present:** Alex Rau – Planning & Development Intern, David Ramstad – Director of Planning & Development, Mathael Laidlaw – Overcomers International Fellowship, Steven Vossen – ALLCAP, LLC.

2. MINUTES: Minutes of the April 21, 2020 meetings were approved as presented. Motioned by Commissioner Nelson, seconded by Commissioner Walker
3. ALLCAP CONDITIONAL USE PERMIT – FILE NO. 21-02: Staff presented a request by ALLCAP, LLC of Willmar for a Conditional Use Permit to allow a small manufacturing facility on the property legally described as follows: Section 14 Twp 119 Range 35 that part of Solverson's Outlot lying South of US Hwy 12.

No one appeared to speak for or against the Conditional Use Permit. Commissioner Carlson motioned to approve, seconded by Commissioner Walker. The findings of facts were read.

The Conditional Use Permit was approved with the following conditions:

A. The use shall meet all applicable local, state, and federal rules and regulations at all times.

4. MATHEW TIMOTHY HOUSE MINOR SUBDIVISION – FILE NO. 21-02: Staff presented a request by Overcomes International Fellowship of St. Cloud Minnesota for a minor subdivision on the property legally described as follows: First Addition to the Town of Willmar, Lot 13 & 14.

Planning Intern Rau stated that the City of Willmar does not have a history of how these lots became one. The use is currently unconfirming and approving the subdivision would decrease the number of unconfirming properties within the city. Staff

recommended approving the minor subdivision.

No one appeared to speak for or against the minor subdivision.

Commissioner Marchand asked for clarification on the future intentions Overcomers International Fellowship had for the property and what prompted the minor subdivision. Planning Intern Rau stated that there is no intention of altering the existing use. Commissioner Carlson spoke favorably towards the company's assisted living program.

Commissioner Marchand motioned to approve, and Commissioner Walker seconded. The Minor Subdivision was approved with the following conditions:

A. The Minor Subdivision is contingent upon receiving a variance from the Board of Zoning Appeals.

B. The shed currently located on the proposed property line must be relocated off the property line.

C. The use shall meet all applicable local, state, and federal rules and regulations at all times.

5. MISCELLANY: Director Ramstad stated that Intern Rau will be the lead staff at the Planning Commission meetings until a Planner is hired, and that there will be three Conditional Use Permits on the June 2<sup>nd</sup> meeting Agenda.

6. There being no further business to come before the Commission, the meeting adjourned at 7:35 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'D. Ramstad', with a horizontal line drawn through it.

David Ramstad, PhD  
Planning & Development Director